

**University of Richmond  
Chaplaincy Pilgrimage Program  
Domestic Pilgrimage Policies**

**MISSION**

The purpose of the Chaplaincy's Pilgrimage program is to help students grow in their faith, to deepen religious life on campus, and to learn from others in communities around the world filled with pain and hope.

**OVERVIEW**

The Office of the Chaplaincy's Pilgrimage program allows students opportunities to explore their faith tradition and the worldviews of others; to experience positive models of coexistence and reconciliation worldwide; and to understand that, by virtue of living in an increasingly global context, success in the real world relies on awareness and navigation of religious difference. Through discussion teams, lectures, in-depth conversations, pre-trip learning, daily reflection, and post-trip projects, we will use the common values of listening, respect, and compassion so that participants return with a renewed commitment to their individual faiths as well as a new commitment to support neighbors in their faith traditions.

**GOALS**

Spiritual Development

To offer a travel experience to a location of religious import that will facilitate students' individual spiritual development. This will allow them to:

- Learn how to think more critically about what they believe and why they believe,
- Articulate their faith and worldview in communication with others, and
- Hear and learn from other perspectives within and outside of their own tradition.

Practice of Community

To provide opportunities for students to enable the formation of community during travel and on the University of Richmond campus. This will enable our students to:

- Learn how to interact in communities within their own tradition and outside their tradition,
- Learn how to communicate in the midst of similarities and differences, and
- Learn and understand multiple worldviews and respect coexistence amidst difference.

Global Experience

To provide experiential knowledge of the practice of religious diversity and its application in a real world context. This will give participants familiarity and context to:

- Learn how multiple traditions either thrived or failed in places of conflict and reconciliation,
- Come together around common practices rather than around a specific theology, and
- Consider the dynamic intersection of faith, history, culture, and politics.

## **Pilgrimage Expectations**

### **Team Commitment**

Pilgrimage teams are comprised of no more than 12 students and three staff members. Participation in a pilgrimage requires that students engage with their team and offer their best to the pilgrimage experience.

- Full participation in the academic course is expected. Course requirements will be outlined at the first class meeting.
- During the trip, students are expected to be at all meetings and site visits. Deviations from the group are not allowed.
- Often times, students will have friends or relatives in the host country and will ask to spend an afternoon or a meal with them. However, because of the nature of short term travel intensives, such deviations are not permitted. These deviations affect group dynamics and also create liability issues for the university.

### **Spiritual Commitment**

Spiritual development is an important component of the pilgrimage program. Whether a student identifies with a particular tradition or not, they should be open to listening, sharing, and discussing spirituality during this program.

- Students should be open to the experiences they encounter and be respectful of the experiences of other team members.
- Many activities include prayer, reflection, worship, and discussion. If such activity is within a student's tradition, they should participate as appropriate. If it is of another tradition, they should be willing to listen and observe.

### **Pilgrimage Course Component**

Pilgrimage teams meet during the spring semester as part of IDST 270. Specific class times are designated by the instructor. These class meetings are MANDATORY and are an essential part of the program. Only one excused absence will be allowed. Any other absence must be discussed with the instructor before the missed class. Missing more than one class may affect a student's ability to remain in the program.

- Full participation is required in all components of the program as outlined by the syllabus.
- Each specific Pilgrimage may have additional expectations for its participants. Such expectations will be fully outlined on the course syllabus and discussed in class meetings.
- Each course will include a pre-trip orientation. No participant will be excused from this meeting. Failure to attend may result in removal from the program.

### **Financial Commitment**

While the majority of the cost of the trip will be covered by the Office of the Chaplaincy, participants will be required to pay for meals while traveling to and from the pilgrimage destination. For information on coverage of meals at the pilgrimage destination, please refer to the information provided by the specific program. For some pilgrimages, additional meals may be at the expense of the student. Participants are also responsible for spending money as well as purchasing or borrowing any required gear for the pilgrimage. Group entrance fees to local attractions will be covered. The University will not cover expenses such as internet access, cell phones, room charges, or any damage to the hotel room.

### **Good-Standing**

Before selection, Chaplaincy staff will contact Richmond College's Dean's Office or Westhampton College's Dean's Office to inquire about each participant under consideration. This inquiry will include questions of academic, behavioral, and financial standing of the student.

- If, after communication with the dean's offices, there are minor concerns that are raised, the pilgrimage leaders and the participant, with guidance from the appropriate dean's office, will draw

up an agreement that will recognize the specific lack of good-standing and will outline additional behavioral expectations for the participant while on pilgrimage.

- If, at any time, the student is in violation of the good-standing agreement, the Office of the Chaplaincy can elect to remove the participant from the program with financial costs to be covered by the student.
- All of this information will be handled with utmost discretion.

### **Withdrawal**

If a participant cancels participation in the program they will be required to repay the university any money lost due to the cancellation. This includes airfare, room and board.

- When possible, the Office of the Chaplaincy will provide multiple withdrawal deadlines which will allow for less financial responsibility for the student. In all cases, the Office of the Chaplaincy will enumerate the non-recoupable costs created by the student's withdrawal and will send an invoice to the student. The expectation is that the payment will be received within 60 days of withdrawal from the program.
- If a cancellation is necessitated due to medical reasons, the participant will need to seek reimbursement through our travel insurance company. The Office of the Chaplaincy will NOT assume responsibility for processing insurance claims. In addition, the University is not responsible for any expenses NOT reimbursed by the travel insurance.
- If expenses are not repaid, a hold will be put on your student account until the issue is resolved.

### **Travel Deviations**

All participants are expected to follow the set itinerary of the pilgrimage program. During the entire trip, students are NOT allowed to make alternative plans. Each student is required to stay with the group for the full length of the program.

### **Disabilities and Dietary Accommodations**

If a student has a need for an accommodation due to a physical restriction or dietary constraint that may impact their travel, they are encouraged to discuss such needs with the pilgrimage leader within the first two weeks of class so that proper accommodations can be made in the planning of the trip and itinerary.

### **Behavioral Expectations**

Students are expected to abide by the Pilgrimage Expectations, the Office of International Education's Student Behavioral Expectations, and University of Richmond Student Standards of Conduct, including the Sexual Misconduct Policy, at all times. Students are expected to adhere to the laws of the host country.

#### *Alcohol*

- Student's alcohol consumption must be in accordance with the laws of the host country. Drunken behavior will not be tolerated and is cause for immediate expulsion from the program.
- A student does not miss any scheduled event because of the effects of alcohol consumption.
- A student does not become ill due to the effects of alcohol consumption.
- A student does not engage in behavior that causes embarrassment to the other members of the groups, the faculty/staff leaders, UR, or the in-country host(s) as a result of alcohol consumption.
- Students under the age of 21 are not permitted to bring alcohol back with them to the United States or to campus as it would violate the University's alcohol policy.

#### *Illicit Drug Use*

- The use of illegal drugs is prohibited on any and all UR travel programs.
- In some areas, the penalties for illegal drug use may be much higher than in the US. There is nothing that a faculty/staff leader or the US Embassy can do to assist a student who is caught breaking the laws of the host country.
- If it comes to the attention of the faculty/staff leader that any student is using illegal substances, the student will be immediately removed from the program.

*Treatment of Peers, Trip Leaders, and Local Host(s)*

- Students are expected to be respectful of one another at all times. This includes their interactions with the trip leaders and local hosts with whom we work.
- We will work both individually and as a group to resolve miscommunication issues or general disagreements. We will work to refocus our efforts and confirm group and personal goals.
- Don't forget that your behavior affects the ENTIRE group!

*Overall Expectations*

- Students are expected to attend ALL meetings and excursions.
- Students are required to arrive 10 minutes before any given departure times to ensure that we stay on schedule throughout our trip.
- Students must always travel in groups of two or more.
- Students must carry a cell phone and/or calling card (depending on the expectations of the particular pilgrimage) at all times as well as a list of other trip participants.
- Students should avoid any high risk activities, including street demonstrations.

*Sanctioning Students*

- If a behavioral incident occurs, trip leaders will immediately contact OIE and the appropriate dean's office to discuss appropriate sanctions.
- If a student does not follow the above guidelines and if their behavior is clearly unacceptable and/or in violation of the student code of conduct, they will be immediately removed from the program. The subsequent removal from the program and travel back to the US will be at the student's personal expense.
- Any behavior violations will be fully documented and discussed with the Office of International Education. Any decisions about a student's participation in the program will be made through joint deliberation with the OIE.
- Behavior violations will be handled with the same judicial process as if they were on campus.

**Ramifications**

Non-compliance with any of the above policies could result in a hold on the student's account, reports to the appropriate dean's office, and/or disciplinary actions as outlined in the University of Richmond Student Handbook.

I, \_\_\_\_\_, understand and agree to the expectations enumerated above. I further understand the potential ramifications of non-compliance with these expectations.

Signed \_\_\_\_\_

Date \_\_\_\_\_